

## A serene and well-performing team thanks to online working

### GENERAL AIM OF THE PERSONNALISED SUPPORT AND TRAINING

- To identify and verify the prerequisites linked to online working.
- To know the legal aspects inherent in this way of working.
- To put in place the work organisation for both employees and managers.
- To maintain a balance between the private and professional spheres

### PROGRAMME

- The human, functional, and logistical aspects of the implementation of online working
- The legal framework and respective employee /manager /employer obligations
- The support of collaborators
- The individual and collaborative tools to achieve efficiency and serenity at work
- Motivation and team cohesion
- Time management

### TARGET AUDIENCE

Executive, employee, manager who works from home or is planning to or already works in such work conditions

### PREREQUISITE

Adults

To master the fundamentals of management.

Advised before the training: individual interview with executive and collaborators with due regards to confidentiality of exchanges or anonymous questionnaire.

### MODALITES

#### Inter-company training:

Organisation: 4 to 8 participants.  
Modality: online training.  
Language: French.  
Duration: 14 hours (2 days)  
Dates: contact us  
Inter-company fees: € 1800 VAT not incl. per person, individual interview not included  
Accessibility: online training, accessible to people with disabilities.  
Access time after registration: 1 month.  
Educational means: Alternative theoretical and practical means with case studies and analysis tools.  
Assessment: tests and quizzes throughout the training

#### Intra-company training:

Organisation: private or group course.  
Modality: online training.  
Language: French.  
Duration: 14 hours (2 days)  
Intra-company fees: personalised quotation upon request.  
Contact us.  
Accessibility: online training, accessible to people with disabilities.  
Access time after registration: 1 month.  
Educational means: Alternative theoretical and practical means with case studies and analysis tools.  
Assessment: tests and quizzes throughout the training.